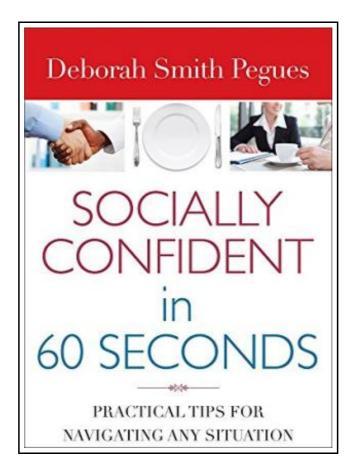
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Harvest House Publishers, U.S., United States, 2016. Paperback. Book Condition: New. 203 x 133 mm. Language: English. Brand New Book. Make a Great Impression. Good manners never go out of style. Personal Empowerment Strategist and former Fortune 500 VP Deborah Smith Pegues knows what it takes to succeed in both the personal and professional world. Her on-point advice regarding courtesy and consideration covers a variety of situations - from Internet etiquette and business savvy to tourist tips and everyday encounters. Gain greater confidence as you: adjust your personality to project positivity and poise; update your wardrobe so you dress to impress; dine with decorum; learn the conventions of other cultures; and, navigate tricky online know-how - from social media to email. Once you ve mastered the art of propriety and protocol, you ll be at ease in any social setting - formal or informal - and confident in your role as host or guest, business owner or client. A one-minute manners makeover is one of the best investments you can make in your future.

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